

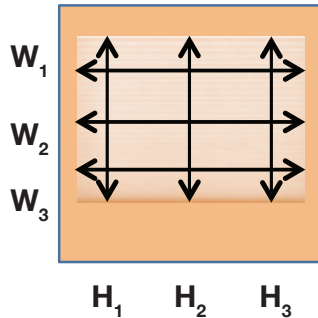
How to Measure - A Guide and Worksheet

Use the worksheet on the back as you measure your windows, and then transfer the measurements to your on-line order



INSIDE MOUNT

A blind mounted inside the window casing will not cover the window molding. Please provide exact measurements, the factory will make the necessary deductions to ensure a correct fit.



INSIDE MOUNT MEASURING INSTRUCTIONS (Metal Tape Measure)

Width:

- 1- Measure the exact width (left to right) of the inside edge of the window frame in three places (top, middle, bottom).
- 2- Take the smallest size of the three measurements.
- 3- Write the measurement in the box marked 'Smallest'.

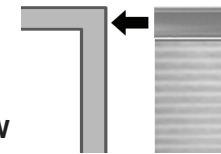
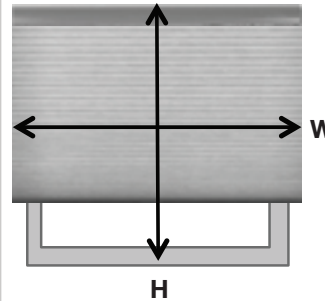
Height:

- 1- Measure the exact height (top to bottom) of the inside edge of the window sill in three places.
- 2- Take the largest of the three measurements.
- 3- Write the measurement in the box marked 'Largest'.

OUTSIDE MOUNT

A blind mounted either on the wall or on the window molding. Please provide exact measurements. No deductions will be made by the factory.

OUTSIDE MOUNT MEASURING INSTRUCTIONS

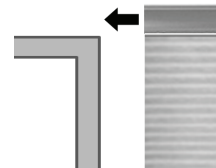


FOR INSTALLATION ON THE MOLDINGS (Metal Tape Measure)

Width: Start at the outer edge of the left hand molding and measure to the outer edge of the right hand molding.

Height: Start at the top edge of the top molding and measure to the bottom edge of the bottom molding.

Note: For Roller Shades that are mounted on the moldings, do not add any additional measurements to the width.



FOR INSTALLATION ABOVE THE MOLDINGS ON WALL (Metal Tape Measure)

Width: Start at the outside edge of the left hand molding and measure to the outside edge of the right hand molding.

Height: Start at the outside edge of the top molding and measure to the outside edge of the bottom molding.

IMPORTANT: Please add additional inches to the height (using the following chart)

PRODUCT TYPE	INCHES TO ADD
Roman Shades, Vertical Blinds, 1" Blinds & Woven/Bamboo Shades	2"
Roller Shades (without Faccia or Cassette), 2" Blinds, Honeycomb Shades, Pleated Shades & Sheer to Shade Shades	3"
Roller Shades (with Faccia or Cassette)	4"

